

# Washoe County Employees Association

— Employee Representative Report —

## Electronic Record:

Click here to save this report now using the employee's name and date:

[Example: Smith, John 01-01-2011]

Completed by:		Location:	
Date:		Time:	AM      PM

Employee Name:				
Contact Type:	Telephone	E-mail	Office	On-Site

## Department:

Animal Services	Labor Relations	Roads
Assessor's Office	Library	Senior Services
Building and Safety	Manager's Office	Sheriff's Office
Comptroller/Purchasing	Medical Examiner/Coroner	Social Services
County Clerk	Parks	Tech Services
District Attorney	Public Administrator	Treasurer
Finance	Public Guardian	Voter Registrar
Health	Public Works	Water Resources
Human Resources	Recorder	Other

People Involved:	Issue Type:	
Employee and supervisor	<b><u>Position and Performance</u></b> Recruitment Salary Survey Contract Interpretation Reclassification Performance Review Performance Improvement Plan Grievance Letter of Instruction Letter of Expectation Letter of Reprimand Failed Probation Suspension Termination Settlement Agreement Last Chance Agreement	<b><u>Supervision and Conduct</u></b> Disparate Treatment Discrimination Co-Worker Problem Employee-Supervisor Problems Employee Misconduct Off-Duty Misconduct Investigative Interview
Employee and co-workers		
County HR		
<b>Issue Type:</b>		
<b><u>General</u></b> Informational Representation Arbitration Meet with Attorney  <b><u>Special Investigations</u></b> Outside Counsel Investigations OPI Investigation Consolidation/Merger Other		<b><u>Time and Leave</u></b> FMLA Holiday Pay Break Times Schedule Change Shift Bidding Sick Leave Resignation Disability Retirement Retirement

↓ Please complete summary on next page ↓

Was there a meeting?	Yes	No
Attendees:		

Summary:

Follow-Up Items:

Submission:
<p>Click here to e-mail this report now:</p>